



Devon & Cornwall
POLICE



Devon & Cornwall Police
Kingsbridge & Salcombe Neighbourhood Policing Team

October 2024 Police Summary

Appendix 1

Between the 24th September and 22nd October there were 8 incidents raised for Salcombe through 999 / 101 calls, emails to the Police and reports online. These included a road traffic collision, a domestic incident and two intruder alarm activations.

In the last month we saw the Salcombe Live Festival weekend which coincided with the 200th Anniversary of the RNLI celebration, with the Field of Lights switch-on occurring at 18:24 on the 5th of October.

Police were present in Salcombe over the weekend to engage and support the events. There were no calls made to the Police regarding any criminality or drunken behaviour that weekend, but I was informed a few weeks later there was a group of rowdy teenagers on the Friday night causing issues later into the night. It is very normal to be apprehensive about calling the Police as for many it is thankfully a once in a lifetime event: I would urge people that if you are threatened with violence or you can see it about to happen: please do not hesitate to call us.

As ever, if there is non-urgent crime to report, any local intelligence or questions for us, please do email the Kingsbridge Police Station email address: kingsbridge@devonandcornwall.pnn.police.uk, visit the Devon & Cornwall Police website or the Kingsbridge Police Station Public Enquiry Office, which is open Monday to Saturday 10AM to 3PM.

Many thanks as always,

Sgt 7136 Charlie Wilkes



Appendix 2: OCTOBER 2024 Planning Minutes

1) PLANNING APPLICATIONS

NB: Members of the public please note. District Planning only make the following applications available online at www.southhams.gov.uk. If any copies of letters to SHDC, stating objections or support for these applications, could be made available for the Town Council when it is making its recommendations it would be very helpful. Members of the public are very welcome to arrange to speak in the Open Forum section of the meeting by whatever means allow safe participation.

a) *For Councillors to consider the following applications and send observations to the District as the Planning Authority:*

0006/24/HHO Proposal: Householder application for proposed two storey extension & new "gablet" to front Site Address: Bar Lodge Sharpitor Salcombe TQ8 8LW. **RESPONSE by 31 October 2024**

"NO COMMENT"

Against: 0 Abstain: 0 For: 10

2833/24/FUL Proposal: Provision of a battery unit with timber surround to provide electrical supply to a rapid charging unit Site Address: Strand Court Fore Street Salcombe. **RESPONSE by 24 October 2024**

"SEE COMMENT"

"No mention of replacement bin store enclosure or noise implications to adjacent residential units, both of which could have a detrimental effect on the area."

Against: 0 Abstain: 0 For: 10

2987/24/FUL Proposal: Replacement of tent canopy in rear garden area, with new stretch tent over lower patio area only. New jumbrella in existing rear garden seating area Site Address: Victoria Inn, Fore Street, Salcombe, TQ8 8BU. **RESPONSE by 14 November 2024**

"NO COMMENT"

Against: 0 Abstain: 1 (Cllr Mark Goodey) For: 9

Cllr Peter Dickinson advised Council, with a request for this to be noted in the minutes, that residents do not want the replacement canopy to go ahead, and St Austell advised that it would keep things in abeyance until next year, but understood that the Council could not object on these grounds as it was not a planning consideration.

3100/24/HHO Proposal: Householder application for proposed parking deck extension (resubmission of 2378/24/HHO) Site Address: Highwood Moulton Road Salcombe TQ8 8LG. **RESPONSE by 14 November 2024.**

"SEE COMMENT"

"Why does it need to have any louvres?"

Against: 0 Abstain: 0 For: 10

3166/24/LBC Proposal: Listed Building consent for new window to east elevation Site Address: 24B Fore Street Salcombe TQ8 8ET. **RESPONSE by 7 November 2024.**

"NO COMMENT"

Against: 0 Abstain: 0 For: 10

b) **THERE IS NO STATUTORY CONSULTATION REQUIREMENT ON THE APPLICATIONS BELOW THE INFORMATION IS BEING SENT FOR INFORMATION ONLY**

3177/24/ARC Approval of Details Reserved by Conditions Applicant Name: Mr Kevin Corbett Officer: Molly Northmore Grid Reference: (274027, 38937) Site Address: Holly Cottage Devon Road Salcombe TQ8 8HG



Click here to view the application Description: Application for approval of details reserved by condition 4 (Stone sample panel) to **Planning Consent 4001/21/HHO**

“NO COMMENT”

Against: 0 Abstain: 0 For: 10

3204/24/ARC Approval of Details Reserved by Conditions Applicant Name: Mr Mitch Tonks Officer: Richard Nicholson Grid Reference: (273884, 39264) Site Address: Yeowards and Dowie, Island Street, Salcombe, TQ8 8DP Click here to view the application Description: Application for approval of details reserved by Condition 8 (CEMP) of **planning consent 0547/21/FUL**

“NO COMMENT”

Against: 0 Abstain: 1 (Cllr Mark Goodey) For: 9

3250/24/ARC Approval of Details Reserved by Conditions Applicant Name: Mr & Mrs Taylor Officer: Molly Northmore Grid Reference: (273947, 38804) Site Address: Sunnydale, Newton Road, Salcombe, TQ8 8HH Click here to view the application Description: Application for approval of details reserved by condition 3 (CMP) of **planning consent 2363/22/FUL**

“NO COMMENT”

Note: *Unable to register the above comments on SDHC website as there is there is no statutory consultation requirement*

Against: 0 Abstain: 0 For: 10

- c) [The following application was considered since the last meeting and observations duly sent to the District as Planning Authority:](#)

None

- d) [Application For Works to a Tree Preservation Order Tree](#)

- i) [The below are for consideration and response to be submitted to District as the Planning Authority:](#)

3015/24/TPO Proposal: T212: Ash – remove, historical windthrown root plate, class 2 ADD. T213: Sycamore – remove, class 3 ADD, windthrow. T274: Ash – remove, class 3 ADD. G230: Ash – remove, class 3 ADD. Site Address: Plantation House Bennett Road Salcombe TQ8 8JJ. **RESPONSE WITHIN 28 DAYS from 2 October 2024**

OBJECTION WITH COMMENTS FOR LESSER WORKS: *The address given in the application notification is incorrect, with the location being the area known as The Plantation, Devon Road, not Plantation House, Bennett Road. Notwithstanding this, reviewing the application there are errors in the supporting report that questions the recommendations, and the requested works. T213 is a Sycamore but in the report is referred to being ADD Class 2, this reference is for the Ash Die Back condition which does not apply to Sycamore. Due to the structure of the woodland area, it took extensive time viewing from Devon Road down into the site and up from the footpath to identify the individual trees in this application as no evidence of tags, also without the map plan referencing all trees on the site. Some trees had been spray paint marked which did assist.*

Addressing the requested works: T212: Ash – if Class 2 ADD retain and monitor. T213: Sycamore – retain, as question review and evidence of rootplate lifted. T274: Ash – identified and support removal due to extent and evidence of Ash Die Back. G230: Ash: Identified due to spray mark and agree with removal due to extent of Ash die back. Replant requirement in close proximity of suitable trees for any trees removed – such as Oak within the woodland, and Field Maple/Cherry for edges of the woodland. Oak, Field Maple, Cherry to increase species diversity in the woodland.

Against: 0 Abstain: 0 For: 10

3117/24/TPO Proposal: T1: Monterey Pine – Reduce eastern side of tree, by 1.5-2m to form a uniform crown & reduce lean caused by being suppressed by the two larger pines. Remove dead wood greater than 30mm Site Address: Suncot Shadycombe Road Salcombe TQ8 8NS. **RESPONSE WITHIN 28 DAYS from 1 October 2024**



NO OBJECTION, BUT LESSER WORKS WITH COMMENTS; T1 Monterey Pine is unbalanced and growing to the east, however the bulk of the crown growth is to the east due to historically growing with and shading from two other larger Monterey Pine. Suggest that selective reduction where it is unbalancing the tree and extending furthest to the East, rather than reducing the whole eastern side of the tree as requested. Other Works to reform the tree to a more balanced form to ensure the longevity of the Monterey Pine in this position. Removal of dead wood supported.

Against: 0 Abstain: 0 For: 10

3029/24/TPO Proposal: T1: Norway Maple – Fell tree, multi stemmed & growing close to retaining wall, tree is of poor form & it's removal would benefit remaining trees in this area of garden, due to high planting density. It's future growth should the tree be retained would require a high level of management due to its close proximity to neighbouring structures Site Address: Castle Combe Sandhills Road Salcombe TQ8 8JP. **RESPONSE WITHIN 28 DAYS from 25 September 2024**

NO OBJECTION WITH COMMENTS: the report submitted provides evidence of the size, multistem growth, position of the tree and the impacts due to the proximity to a wall. There would be a need for regular ongoing management to the tree in this position if retained which would reduce the natural growth, shape and amenity value as well as not reducing the potential impact to the adjacent wall. Removal of this tree would require a replant of a similar species near this area to maintain the tree cover and sylvan nature of this area

Against: 0 Abstain: 0 For: 10

- ii) [The below were considered since the last meeting and a response submitted to District as the Planning Authority:](#)

None

2) PLANNING CORRESPONDENCE

1322/24/FUL Appeal: APP/K1128/W/24/3351460 Description of development: New stainless steel glass balustrade in lieu of original approved privacy screen to match material finish of modern works (retrospective) Court House 40 Buckley Street Salcombe TQ8 **Representations, or to modify/withdraw your previous Representation must be received by 19 November 2024.**

“NO FUTHER COMMENTS”

Against: 0 Abstain: 0 For: 10

OSSR FUNDING FOR FITNESS EQUIPMENT AT THE BERRY

Report by Cllr Andrew Reed

General.

£20,000 plus VAT has already been committed for spend by 9 January 2025 for fitness equipment at The Berry. (The Working Group has been advised that Salcombe Town Council, (STC), can claim back the VAT.)

This is a STC project.

This was taken over by the new STC members at the beginning of 2024.

Reference is made to the STC “Open Space, Sport and Recreation Plan 2021-2031” (which is still in draft form), and which was prepared by previous councillors. When devising this plan, a questionnaire was sent out inviting feedback on the quality and quantity of open space facilities and to gauge local aspirations for improvement. This was circulated widely. A further ‘Call for Projects’ was sent out in 2021 due to the completion of previous schemes, to coincide with the annual review of this Plan. STC reviewed the feedback and the following proposal was drawn up;

- . The Plan identified the possibility of a Trim Trail following woodland paths through The Berry to encourage exploration and fitness. A Trim Trail at The Berry was put on the project priority list (project five) with an estimate of £15-£20,000. The current STC Working Group did not really know what a Trim Trail meant, but agreed that fitness equipment was a high priority somewhere on The Berry. The Working Group was told the funding allocation could be spent on anything loosely related to fitness or activities on The Berry.

Subsequently, Cllr. Eoghan Grace develops a paper “Salcombe, the U.K.’s most active rural town,” with a mission to;

- . Create more active options.
- . Upgrade current facilities.
- . Promote being active.
- . Empower the community to bring a health-conscious culture to the town.
- . United businesses, sports clubs, locals and holiday makers in generating health and well-being.

A Trim Trail, in the form of a path around The Berry with isolated fitness equipment, was not seen as part of the ambition. Any fitness equipment such as that seen in Marlborough next to the car park has limited or no fitness use and is not seen to be very popular.

The new STC Working Group initially debated that perhaps the money would be better spent expanding or upgrading the playground facilities at The Berry to cater for additional age groups so that the area became even more popular.

The Working Group looked at The Berry playground and felt it lacked equipment for toddlers and for tables and chairs. The group approached five companies and asked them to review the existing provision in the playground and what they felt could be offered as a positive supplement for a budget. The space in the existing playground was limited due to the safety zones for individual kit but there was felt to be space between the two fenced areas for a play tower, slide and climbing equipment.

Having received three compliant quotes it was felt that further research should be carried out in relation to fitness equipment instead of playground equipment. Salcombe currently has the Jubilee playground, Courtney Park playground, The Berry playground and a playground at the school. For the number of local children in the town and visitor children, it was felt that Salcombe was in fact well supplied with an adequate facility.

The Working Group therefore concentrated on finding a scheme and quotes for fitness equipment.

Cllr. Eoghan Grace subsequently prepared a 'fit Salcombe' update. This aimed to provide fitness equipment next to our play areas and link them together in a way that would make them more appealing. They would provide varied age fitness and activity spaces and create fit zones to encourage usage. Fit Zone 1 would be Courtenay Park. Currently very child focused, this would in the future include a fitness rig and warm-up/warm-down equipment. Fit Zone 2 would be The Berry. Fit Zone 3 would be Jubilee Park and Fit Zone 4 would be North Sands.

Quotes.

Quotes were obtained for the first two fit zones thinking that the £20,000 could be divided between the two and become the first phase of the bigger vision. The result was that the budget was too small for sensible equipment in two locations. Additionally, the OSSR money was earmarked for The Berry. The Working Group felt it sensible to concentrate on The Berry. The site chosen was the land just south of the existing playground, just above the zip-wire, but outside the fence.

After research the Working Group was encouraging "calisthenic" equipment. This is a form of strength training equipment that utilises an individual's bodyweight as resistance to perform multi joint, compound movements with mainly static equipment. There is no need to fence this type of equipment, but the slightly sloping ground would have to be levelled. There are some tree roots that would have to be rubbed out.

The Working Group contacted five different suppliers for quotations. All providers supported static calisthenic equipment, even though they sold a multitude of different products. They were very keen on the fit zone idea and felt we were 'doing the right thing.'

The Working Group tried to source sensible and 'current fitness thinking' equipment. seven companies were approached.

There was no response from two of the suppliers and another two suppliers were based abroad with no UK representative. Their equipment had to be self-installed.

The following is a summary of the discussions with each company. Current quotes are attached and should be referred to for illustrations of the equipment being offered.

Company A.

The rep. visited Courtenay Park and The Berry. Their equipment looked very substantial, and he was very thorough. The company uses hardwood from sustainable European sources. This is more expensive but would fit in better to the end location. A callisthenic fitness rig is recommended as it concentrates activities in one place can be used by multiple users. It uses less flooring material and can have add-ons at a later stage. They suggest a rubber resin safety floor surface because of the location but it is more expensive. There would be less mud buildup on this, than the alternative grass matting solution. Their equipment would come with instructions and a timer. This would be linked to a phone App. specific to their equipment on site. This would give video training, exercise regimes etc. Their quote would include flattening the area and grubbing out tree roots and grass seeding the surround. Their access would be along the lane through the central area by taking out and replacing one post. They use local installers and no money needs to change hands until completion. The area would not need fencing, and it is to be a great adjunct to the playground and potential pump track and mountain bike trail. They agreed absolutely no point in isolated resistance machines around a trail through the woods. The company gives good guarantees and suggest that there is no need for planning permission as the height of the equipment is less than 4 m and already on recreation land.

Company B

The rep visited all the 'fitzone' sites. He was the first to visit and was very encouraging about the ideas. He, like the others, provided quotes for two sites but in hindsight felt we should concentrate on The Berry. The equipment is metal and would therefore not fit in as well aesthetically. His prices for rubber wetpour safety surface are much more expensive than the other companies.

They provided three proposals; a fitness rig on black rubber wetpour. A smaller fitness rig on black wetpour plus a sit up bench of a plyometric box. The third alternative was for more equipment but on grass matting.

All would include installation, security fencing, skip delivery and post installation inspection.

Company C.

Recommendations were prepared for two sites. Their equipment uses hardwood from a sustainable source. Their quote was later refined for The Berry site only.

The budget would allow fitness rig options on a rubber mulch safety surface or a larger fitness rig on grass mats.

They would include Heras fencing, welfare facilities, supply and installation, but a post installation inspection would be charged additionally.

Future projects

The Berry and OSSR Working Group have discussed a number of future projects for The Berry and elsewhere in town, which might come on stream should funding allow.

- . A five or seven a-side multi use games area (MUGA). A seven a-side pitch would be 55 m x 36.5 m at a cost of approximately £100,000. A five a-side pitch at 36.5 m x 27.5 m would be £50,000. The primary school head has been keen for this to be sited in the school grounds.

- . A 'pump track,' which is a continuous loop of banked turns, rollers and jumps for cyclists, skateboarders and scooters. It would be designed and built in such a way that enables users of all ability to circulate the track without the use of peddling. These are becoming increasingly popular for varying age groups and from the very beginner, intermediate and expert rider. The location might include the open grass area to the south of the playground at The Berry.

- . A 'mountain bike trail' through the woods at The Berry, following roughly the line of the cycle track created by local residence through the trees. This would be a professionally designed and constructed track to complement the pump track and to ensure a good safe and enjoyable track through the woods.

Currently there is little obvious demand for the pump track or mountain bike trail, but we believe there will be really positive support for these should they be promoted.

Collaboration.

We have had a meeting and discussions with Marlborough Parish Council. They are very keen to collaborate and make sure that two towns interact. We were keen not to duplicate facilities if they were concerned, because Marlborough Parish Council are looking to upgrade their fitness equipment by looking at a new MUGA, boule pitch, skatepark extension, a pump track, picnic and seating areas and an outdoor fitness gym. They are also looking to increase car parking, behind the village hall to support the sports facilities

in this area. Both Working Groups felt that the aspirations of each town would sit well together, and it was felt that the duplication of a MUGA and pump track would only have good benefits for each town.

Process.

Once STC has agreed how to proceed, Alexis Huggins at SHDC will need to see report and quotes. STC will have to agree a license for ongoing maintenance. (The current equipment has no moving parts and guarantees.)

STC will take the lead in making the order for the installation and SHDC pay STC on completion who in turn pay the preferred company. If cash flow is difficult and the company need funding earlier, then discussions can take place with SHDC.

A meeting has been arranged for 10.30 on 5 November with Alexis Huggins at The Berry to go through finer details. This meeting will also enable discussions to take place on the expenditure of additional OSSR funds which are now available. Some of which are going to be spent on gates and stiles. A further £3348.24 is available but SHDC are looking at drainage of the Courtenay Park area unless we have other ideas.

Discussion.

- . Any questions?
- . Consider using the OSSR budget allocation on new fitness equipment at The Berry.
- . To discuss the three quotes in Part 2 of the meeting.



Asset Transfers Committee Terms of Reference
as at 23rd October 2024

Appendix 4

1. Purpose

The purpose of the Asset Transfers Committee is to research and, if approved by the Full Council, transact the transfer from South Hams District Council (SHDC) to the Council of assets which are currently in SHDC's ownership or trusteeship, including without limitation assets at or in the neighbourhood of The Berry.

2. Membership

The Committee shall have Delegation of Authority to vote for the Chair and Deputy Chair and comprise five Councillors. The Committee quorum is three and the Committee shall meet as required.

3. Functions

The Committee will be responsible, in conjunction with the Clerk to the Council and/or other professional advisers as the Committee shall determine, for:

1. Developing the Council's asset transfer strategy
2. Research and initial due diligence, including in respect of the Council becoming a trustee
3. Liaising with SHDC prior to and throughout each asset transfer transaction to completion
4. Public consultation
5. Obtaining quotes from professional advisers
6. Seeking approval from Full Council regarding the appointment of professional advisers
7. Liaising with professional advisers following their appointment by Full Council
8. Day-to-day conduct of each asset transfer transaction to completion
9. Any other matters delegated to the Committee or deemed relevant to these Terms of Reference
10. Liaising with the Finance Working Group and Full Council regarding budgeting

4. Confidentiality

Parts of the meetings of this Committee may be confidential to the members of the Committee with the press and the public excluded where appropriate.



Transport Committee Terms of Reference
as at 23rd October 2024

1. Purpose

The overall purpose of the Committee is to take in the broader round transport, traffic, parking, vehicular access, public safety and access to Salcombe and to define, pursue, develop and implement solutions.

2. Membership

The Committee shall have Delegation of Authority to vote for the Chair and Deputy Chair and comprise six Councillors with voting rights and, without voting rights, four non-Councillor members from the Residents Action Group, six non-Councillor members from the Salcombe Business Community and one member from Tally Ho! The Committee quorum is three Councillors and the Committee shall meet as required.

3. Specific Responsibilities

The Committee will be responsible, in conjunction with the Clerk to the Council, for considering the overall parking situation in Salcombe including but not limited to:

1. Parking permits
2. Trade parking permits
3. Yellow lines, extent, removal of some sections
4. Possible one way systems
5. Turning locations for buses
6. 20 mph overall restriction
7. Safety around the entrance to the Primary School
8. Safe connection to the Malborough cycle path including safe route to The Berry
9. Alternative additional long term parking locations

Specifically for the park and ride regime including but not limited to:

1. Route options
2. Vehicle size
3. Vehicle emissions
4. Hydrogen/electric vehicle options
5. Frequency and management
6. Contract between the Council and Tally Ho!



7. Purchase of/leasing/other ownership options/funding/cost of underwriting of preferred smaller vehicle bus form

Chronology. Preliminary contact with Tally Ho! to review:

1. Feedback from 2024 season, subject to a separate communication with Tally Ho! for a series of points required from 2024 season
2. Contract options
3. Management preferences for the future
 1. Flexibility and formal scheduling
 2. Seasonal/weather variations – co-operation with SHDC

Generally:

1. Research and due diligence
2. Liaison with DCC and SHDC
3. Liaison with third parties, including as regards the Community Economic Plan Project
4. Liaison with the Finance Working Group and Full Council regarding budgeting
5. Any other matters delegated to the Committee or deemed relevant to these Terms of Reference

4. Confidentiality

Parts of the meetings of this Committee may be confidential to the members of the Committee with the press and the public excluded where appropriate.

CLERK REPORT FOR TOWN COUNCIL MEETING

23rd OCTOBER 2024

TOWN CLERK

- We are aware that the **streetlights are still out in Market Street & Church Street**, and are liaising with DCC's street lighting engineer, with a chaser to him this week - the lights do not have a live power supply so is a National Grid issue. *As at 22/10/24 lights are back on – please let the office know if this changes*
- **Council's Holistic Parking Working Group** have a meeting next week with DCC and SHDC to discuss parking across Salcombe, with a view of hopefully finding a way forward to solve some of the parking issues visitors, businesses and residents are face with.
- Concerns were raised by a resident regarding the **weeds and moss on Robinson's Row**. SHDC responded promptly to my enquiry confirming it is one of the Council's assets. Will refer to the waste/street cleaning team who will come back to me.
- Attended the **public meeting on 16th October with residents and St. Austell Brewery**. Concerns were raised about anti-social behaviour and advised residents to contact the Council, as well as reporting it themselves. The council has a good working relationship with Kingsbridge Neighbourhood Team and attend meetings help by the Inspector of South Hams. This will enable us to flag issues and pinch points, such as Robinson's Row, which I have notified the police about, so that the team can cover these areas when in town.
- Attended **Devon Association of Local Council's conference**.
- **Anti-social behaviour in and around Cliff House Gardens** has been reported on Facebook. Cllr Kizzy Sims-Stirling and myself are liaising with the Sgt Charlie Wilkes at Kingsbridge Neighbourhood Team. Also have reported graffiti; also recently we have graffiti in the toilets on Gould Road. SHDC have cleaned this – so thanks to them! Council officers will report the bin to be cleaned.



PROJECT OFFICER'S ACTIVITY

- **Daily** – Email, admin and general office tasks.
- **Weekly** – Check Mortuary Building & Jubilee Gardens Playground & record
- **Liaising with Grounds Maintenance Team** – Meet with Vic Thomas (01/10) to discuss additional work around the estate.
- **Cemetery Activity** – Review Pear Mapping & Scribe Cemetery with Cllr Cook to see which system is best for ongoing use by STC to electronically manage cemetery data. Work with Sara & Romi to train them on the system STC selects. Review held with India Greenwood over Zoom. Cllr to decide on whether or not to pay the cost of importing mapping and data.
- **Trailer @ Park & Ride** – Unmarked trailer still on site (25/09) No way to identify. No process to remove. Sign posted asking owner to remove – no response to date. Tozers advise STC has power to remove. SHDC can't assist, as no ID on trailer. No facilities at the time to remove or immobilise.



- **Quotes for P&R Field Refurb** - PnR WG updated with reference info received on Devon Woodman, as requested. Now for Council to approve a contractor.
- **Asset Review with NPS** – Reviewed assets on site with Cllrs & Nick Cook from NPS with a view to having a single company look after the maintenance programme for STC.
- **Tree Works** – Quotes requested for tree works at Bonfire Hill and Shadycombe Cemeteries – still pending.
- **STC Estate Tree Surveys** - Working with Cllr Evans to get quotes from Tree Consultants for complete survey of STC Estate to produce a comprehensive 3-year management plan.
- **Office Map** – Working with Nick Walker Printing to get an A1 laminated map for the office that can be written on to allocate outstanding reports/problems/etc.
- **Plastic Benches** – Reviewing Ex-Cllr Milton’s work to date on replacement benches with a view to get a proposition to Council.
- **Replacement Chain Guards Jubilee Playground** – Liasing with service providers able to supply chain covers for the swing basket at Juliee Gardens Playground. Covers are in a very bad state and replacement have been ordered.



- **Benches** – Provided Cllrs with bench data I hold as provided to Cllr Dennis.
- **Fly-tipping Shadycombe Cemetery** – Dumpy bags removed by persons unknown.



- **Salcombe to Malborough Cycle/Footpath** - Walked (in my own time) from Ashby’s to Salcombe, as the footpath gras and hedges had been seen to be cut. Salcombe section is very good. Contacted David Weymouth at Motherhill Farm to confirm it was him and to thank him for doing so. Malborough section still need work, as overgrown section after Mary Knowle. Photo evidence provided to both Salcombe and Malborough TCs.

OPERATIONAL SUPPORT OFFICER's ACTIVITY

- **Updating of Planning agenda** compilation
- **Minutes**
- **Log Matters Arising** from Minutes
- **Daily** - office administration – Town Clerk email inbox
- **Reporting and Monitoring of 'reported issues'** on SHDC / DCC portals
- **Coordination of meeting dates** for DCC/South Hams/STC, Drop-in surgeries
- **Filing of miscellaneous documents** from previous Council administration
- Research **historic footpaths/PROW ownership**