

Minutes of the meeting of
Salcombe Town Council HR & Staffing Committee
Held at Hannifords Landing
At 9.15 on Thursday 23rd May 2024

COUNCIL MEMBERS PRESENT

Cllr Craig Niven (Head of HR & Staffing Committee)

Cllr Kizzy Sims-Stirling

Cllr Mark Goodey (Mayor, Deputy Head of HR & Staffing Committee)

1. APOLOGIES

Cllr Peter Dickinson

2. DECLARATIONS OF INTEREST

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest, in any matter must, withdraw from the Chamber at the commencement of the consideration of that business, if later, the time at which the becomes apparent, whilst also considering if there had been any changes.

None

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE HR & STAFFING COMMITTEE:

Committee **RESOLVED** to approve as a true record the minutes of the HR & Staffing Committee meetings:

- i) Monday 8th April 2024

Against: 0

For: 3

4. EXCLUSION OF PUBLIC AND PRESS

Committee **RESOLVED** to exclude the public and press in view of the nature of the business about to be transacted in agenda item 5.

5. OFFICE AND STAFFING MATTERS

- i) Committee discussed the change of hours request by Town Clerk and **RESOLVED** that considering the importance of such a request for the council that the full council should vote on this matter at the next full council meeting

Against: 0

Abstain: 0

For: 3

- ii) Committee discussed the issue of the use of the two council car parks and **RESOLVED** that they would be offered to all council members and officers on a first come first served basis.

Against: 0
Abstain: 0
For: 3

- iii) Committee discussed having the Town Clerk join the HR and Staffing Committee and **RESOLVED** that this would not be helpful given the workload on the clerk and her team and thus this should not happen.
Against: 0
Abstain: 0
For: 3
- iv) Committee discussed the feedback that the committee had received from Councillors and the Office team and **RESOLVED** that further consideration was needed before any feedback or conclusions could be considered and the committee members would need to meet on possibly 2 or 3 more occasions (informally not as a committee) to consider all the feedback.
Against: 0
Abstain: 0
For: 3
- v) Committee discussed the required frequency of future HR meetings and **RESOLVED** that we would revoke the previous decision to hold regular monthly meetings and revert to ad hoc meetings.
Against: 0
Abstain: 0
For: 3

Minutes approved:

Craig Niven
Head of HR and Staffing Committee
Date:16/10/24