

## Salcombe Town Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 30/06/2024</b>		
	Cash in Hand 01/04/2024		522,267.99
	<b>ADD</b> Receipts 01/04/2024 - 30/06/2024		85,844.05
	<b>SUBTRACT</b> Payments 01/04/2024 - 30/06/2024		608,112.04
			77,882.82
<b>A</b>	<b>Cash in Hand 30/06/2024</b> (per Cash Book)		<b>530,229.22</b>
	Cash in hand per Bank Statements		
	Petty Cash	30/06/2024	0.00
	Lloyds 00754389	30/06/2024	501.00
	CCLA	30/06/2024	504,266.17
	Lloyds 07402208	30/06/2024	25,462.05
			<b>530,229.22</b>
	Less unrepresented payments		
			530,229.22
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>530,229.22</b>
	<b>A = B Checks out OK</b>		

# Salcombe Town Council

# PAYMENTS LIST 25th May - 30th June 2024

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	Net	VAT	Total
45	Payroll - NEST	03/06/2024	HR Committee approved	Lloyds	May 2024	Pension	Nest	208.50		208.50
										<b>208.50</b>
46	Council Offices - rent	03/06/2024	Regular payment	Lloyds		Rent - Cliff House	Cliff House Trust Ltd	3,746.25	749.25	4,495.50
										<b>4,495.50</b>
47	Council Offices - service	03/06/2024	Regular payment	Lloyds		Annual Service	Cliff House Trust Ltd	1,080.25	216.05	1,296.30
										<b>1,296.30</b>
49	Rates - cemeteries	03/06/2024	Regular payment	Lloyds		Bonfire Hill	South Hams District	598.80		598.80
										<b>598.80</b>
50	Rates - cemeteries	03/06/2024	Regular payment	Lloyds		Shadycombe	South Hams District	619.57		619.57
										<b>619.57</b>
51	Council Offices - rates	03/06/2024	Regular payment	Lloyds		Rates	South Hams District	349.00		349.00
										<b>349.00</b>
52	Scribe costs	03/06/2024	May 2024 TC	Lloyds		Scribe - Year End Health	Starboard Systems	79.00	15.80	94.80
										<b>94.80</b>
48	D-Day Commemoration	03/06/2024	D-Day Committee	Lloyds		D-Day - H&S Purchases	Seton	131.79	26.36	158.15
										<b>158.15</b>
53	Grants (via Council's grant	03/06/2024	May 2024 TC	Lloyds		Grant	The Wind Project	1,500.00		1,500.00
										<b>1,500.00</b>
54	Mayoral Chain	03/06/2024	24th April 2024 No 8	Lloyds		Mayors chain - valuation	Thomas Fattorini Ltd	203.71	40.74	244.45
										<b>244.45</b>
55	IT & IT Support	17/06/2024	Regular payment	Lloyds		IT Package	IT Workhouse	394.03	78.81	472.84
										<b>472.84</b>
56	Telephone & Broadband	18/06/2024	Regular payment	Lloyds		Telephone & Broadband	British Telecom	54.85	10.97	65.82
										<b>65.82</b>
57	Payroll admin	19/06/2024	Regular payment	Lloyds		Payroll	SGW Payroll	28.00	5.60	33.60
										<b>33.60</b>
58	Payroll - PAYE	28/06/2024	HR Committee approved	Lloyds	May 2024	PAYE	HMRC	966.78		966.78
										<b>966.78</b>
59	Payroll - PAYE	28/06/2024	HR Committee approved	Lloyds	June 2024	PAYE	HMRC	2,649.71		2,649.71
										<b>2,649.71</b>
65	Stationery & Sundries	28/06/2024	HR Committee 230524	Lloyds	TC expenses	Office - seat pad	Lunand Ltd	32.99		32.99
										<b>32.99</b>
66	Stationery & Sundries	28/06/2024	June 2024 TC	Lloyds	TC expenses	Office Supplies	Spar	2.00		2.00
66	Stationery & Sundries	28/06/2024	June 2024 TC	Lloyds	TC expenses	Office Supplies				
										<b>4.50</b>
67	Stationery & Sundries	28/06/2024	June 2024 TC	Lloyds	TC expenses	Office Supplies	The Salcombe Deli Ltd	1.85		1.85
										<b>1.85</b>
60	Payroll - wages	28/06/2024	HR Committee approved	Lloyds	June Payroll	Salary	Staff	7498.51		7498.51
										<b>1,281.55</b>

## PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
63 Photocopier	28/06/2024	June 2024 TC	Lloyds	Sara expenses	Photocopier paper	Amazon EU S.a.r.l., UK		15.82	3.17	18.99
										<b>18.99</b>
68 Stationery & Sundries	28/06/2024	June 2024 TC	Lloyds	TC expenses	Office Supplies	The Pantry Salcombe		2.20		2.20
										<b>2.20</b>
61 Payroll - wages	28/06/2024	HR Committee approved	Lloyds	June Payroll	Salary	Staff				
62 Payroll - wages	28/06/2024	HR Committee approved	Lloyds	June Payroll	Salary	Staff				
70 Council Offices - rates	28/06/2024	Regular payment	Lloyds		Rates	South Hams District		349.00		349.00
										<b>349.00</b>
64 D-Day Commemoration	28/06/2024	D-Day Committee	Lloyds	TC expenses	D-Day - Boilersuit	Amazon EU S.a.r.l., UK		37.65	7.53	45.18
										<b>45.18</b>
69 D-Day Commemoration	28/06/2024	D-Day Committee	Lloyds		D-Day - Photographer	Cornerstone		330.00		330.00
										<b>330.00</b>
71 D-Day Commemoration	28/06/2024	D-Day Committee	Lloyds		D-Day - bin collection	South Hams District		31.86		31.86
										<b>31.86</b>
72 D-Day Commemoration	28/06/2024	D-Day Committee	Lloyds		D-Day - Silver Band	Kingsbridge Silver Band		150.00		150.00
										<b>150.00</b>
<b>Total</b>								<b>21,064.20</b>	<b>1,154.70</b>	<b>22,218.90</b>

Salcombe Town Council

23 July 2024 (2024-2025)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
77	Insurance	23/07/2024	Pending	Lloyds 00754389		Insurance - 24/25 renewal	James Hallam Council Guar	E	4,862.03		4,862.03
											<b>4,862.03</b>
74	Park & Ride-administrative cost	23/07/2024		Lloyds 00754389		DCC - Ringo Fees	Devon County Council	S	899.92	179.98	1,079.90
											<b>1,079.90</b>
75	Park & Ride-administrative cost	23/07/2024		Lloyds 00754389		DCC - 20% fee re parking and	Devon County Council	S	4,490.59	898.12	5,388.71
											<b>5,388.71</b>
73	VAT Liability-historic VAT owed	31/07/2024		Lloyds 00754389		Parkinson Partnership VAT advi	Parkinson Partnership	S	220.00	44.00	264.00
											<b>264.00</b>
								<b>Total</b>	<b>10,472.54</b>	<b>1,122.10</b>	<b>11,594.64</b>