



SALCOMBE TOWN COUNCIL

Dear Councillor,

You are summoned to attend the meeting of the Salcombe Town Council to be held in the Council's Meeting Room at Cliff House, Salcombe at 6:30pm on Wednesday 24th July 2024.

NOTE – Councillors are reminded that if a matter has not been specified on the agenda no formally binding decision can be made on it.

SD Jones

Clerk to the Council

18th July 2024

AGENDA

1. APOLOGIES

To receive and note

2. DECLARATIONS OF INTEREST

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest, in any matter must, withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent, whilst also considering if there had been any changes.

3. OPEN FORUM

- i) Members of the public are invited to attend and discuss matters relating to the parish; they are invited to speak for a maximum of 3 minutes unless directed by the chairman of the meeting.
- ii) To note matters raised in the open forum and consider any to be added to the agenda for a future meeting

4. TO RECEIVE VERBAL OR NOTE ANY WRITTEN REPORTS FROM COUNTY OR DISTRICT COUNCILLORS OR ANY REPRESENTATIVE FROM THE DEVON AND CORNWALL POLICE

Councillors are welcome to raise any questions they have and consider any matters raised to be added to the agenda for a future meeting.

5. MINUTES OF PREVIOUS TOWN COUNCIL MEETING

- i) Minutes of the meeting held on Wednesday 26th June 2024 for consideration and if agreed for the Chair to sign as a true and correct record.
- ii) To note only, progress on outstanding items from previous meetings

6. PLANNING & LICENSING APPLICATIONS

See Appendix June 2024 P

7. INSURANCE

To:

- i) Review and consider the renewal of the Council's insurance cover for 2024/25, at a cost of £4,862.03
- ii) Consider any recommendations made by James Hallam (broker)

8. INTERNAL AUDIT AND ANNUAL GOVERNANCE STATEMENT 2023/24

To:

- i) Receive and note the Annual Internal Audit Report
- ii) Resolve to action any recommendations or findings therein, before completing and approving the Annual Governance Statement.
- iii) Receive and note the Accounting Statements 2023/24 duly completed, presented, signed and dated by the Responsible Financial Officer
- iv) If agreed, approve the Accounting Statements and for the Chairman to sign and date such, within the meeting.
- v) If agreed, approve the dates of the period for the Exercise of Public Rights



9. TREE SURVEY

To receive and note the Tree Survey report and consider any actions needed.

10. JUBILEE GARDEN'S PLAYPARK: ANNUAL INSPECTION REPORT

To receive and consider the annual inspection report for Jubilee Garden's playpark.

11. CEMETERY SOFTWARE

To consider the adoption of the Scribe cemetery system

12. RUBBISH IN TOWN

To consider Salcombe Town Council employing a street cleaner in June, July, August and September 2025.

13. WEEKEND PUBLIC NUISANCE OFFICER

To consider hiring a weekend public nuisance officer

14. SEAGULLS

To receive and note the report from Chris Wood, South Cost Avain Pest Control

15. LIFE ON THE EDGE PROJECT

To consider Salcombe Town Council hosting a workshop meeting in Autumn 2024 with the Life on the Edge (LOTE) Project team and inviting community organisations including without limitation Salcombe Information Centre, Salcombe Primary School, Salcombe Arts Club, the Seaside Parish, the National Trust, Salcombe Over 60s Centre, Salcombe Arts Club, Salcombe Maritime Museum, the Chamber of Commerce, and others, to discuss the LOTE Project and potential opportunities for Salcombe.

16. PARKING AT SOUTH SANDS BEACH

To consider the removal of the double yellow lines at South Sands to enable ease of access to South Sands Beach

17. SALCOMBE SCHOOL PARKING PERMITS (BONFIRE HILL CARPARK)

To consider the continuation of issuing parking permits to parents/carers from Salcombe School to use at school drop off/pick up.

18. THE VICTORIA INN: LICENCE APPLICATION

To ratify the Council's decision to:

- i) To object to the licence application to:

Add an outdoor bar and pizza kitchen within the beer garden:

- Extend sale and consumption of alcohol to include the new outdoor bar area
 - Monday to Sunday 10:00 – 21:00.
 - Amend the condition under Public Safety regarding the occupancy figures permitted at the premises in line with current legislation.
 - All other licensable activities, hours, and conditions to remain as existing.
- ii) To write to Kevin Georgel, the CEO of St Austell Brewery, to advise him that the removal of the kids play area has had a very negative response from families in Salcombe and that they should consider reinstating it.

19. CITIZEN OF THE YEAR

To consider and agree structure of the Citizen of the Year award

20. COMMUNITY SURGERIES AT SALCOMBE RUGBY CLUB

To consider the continuation of using Salcombe Rugby Club for the Council's Community Surgeries; along with considering the club's invite to the Council to make a discretionary donation when using it, to cover some of their costs.

21. WORKING GROUPS AND COMMITTEES

To consider membership of Working Groups and Committees.



22. COUNCIL'S PRIORITY LIST

To review and consider Council's priority list.

23. GRANT APPLICATION

To consider grant application from Salcombe Minibus

24. REPORTS

Please note that these are reports on attendance at meetings, representatives on public bodies/associations or working groups; no matter will be raised for the Council to consider apart from any matters to be added to the agenda for a future meeting.

- i) Mayor
- ii) Councillors (including leads of Working Groups and liaison for local organisations)
- iii) Clerk
- iv) Asset Transfer Committee
- v) HR & Staffing Committee

25. FINANCE

- i) To receive invoices and payroll for approval and payment
- ii) To receive and approve finance report/bank reconciliation

26. NEXT MEETING

To resolve that the next meeting will be held on Wednesday 28th August 2024 commencing at 6.30p.m in the Council's Meeting Room at Cliff House, Salcombe