



SALCOMBE TOWN COUNCIL

Dear Councillor,

You are summoned to attend the meeting of Salcombe Town Council to be held in the Council Meeting Room, Cliff House, Salcombe at 6:30pm on Wednesday 26th June 2024.

NOTE – Councillors are reminded that if a matter has not been specified on the agenda no formally binding decision can be made on it.

SD Jones

Clerk to the Council

21st June 2024

AGENDA

1. APOLOGIES

To receive and note

2. DECLARATIONS OF INTEREST

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest, in any matter must, withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent, whilst also considering if there had been any changes.

3. OPEN FORUM

- i) Members of the public are invited to attend and discuss matters relating to the parish; they are invited to speak for a maximum of 3 minutes unless directed by the chairman of the meeting.
- ii) To note matters raised in the open forum and consider any to be added to the agenda for a future meeting

4. TO RECEIVE VERBAL OR NOTE ANY WRITTEN REPORTS FROM COUNTY OR DISTRICT COUNCILLORS OR ANY REPRESENTATIVE FROM THE DEVON AND CORNWALL POLICE

Councillors are welcome to raise any questions they have and consider any matters raised to be added to the agenda for a future meeting.

5. MINUTES OF PREVIOUS TOWN COUNCIL MEETING

- i) Minutes of the meeting held on Wednesday 22nd May 2024 for consideration and if agreed for the Chair to sign as a true and correct record.
- ii) To note only progress on outstanding items from previous meetings

6. D-DAY COMMITTEE

To consider the minutes of the meeting held on 23rd May 2024 and, if agreed, for the chair to sign as a true and correct record.

7. PLANNING & LICENSING APPLICATIONS

See Appendix June 2024 Planning

8. LIFE ON THE EDGE PROJECT

To consider researching this project and discussing this with South Devon National Landscape.



9. WATER RESTORATION FUND BID

To ratify the Council's support

10. PARK AND RIDE

To consider

- i) The Park and Ride layout and specification.
- ii) Whether Council wishes for DCC to carry out enforcement whilst the height barrier is down and purchase relevant signage.
- iii) To consider a request from residents to meet with the Council's Park and Ride Working Group to discuss the current route.

11. UNREGISTERED LAND

To consider taking appropriate measures to mark the boundary of certain land at the junction of Kingsale Road and Fortescue Road including without limitation posts, fencing and/or signage.

12. D-DAY

To consider:

- i) Thanking
 - a. those individuals and organisations who contributed to Salcombe D-Day 80 and
 - b. the Council's Officers, Sara Jones, Pete Robinson and Romi Pearce for all their hard work on this event,
- ii) Liaising with East Portlemouth Parish Council to enquire about designating WW2 Mill Bay slipway as a scheduled monument under the Ancient Monuments and Archaeological Areas Act 1979
- iii) The gifts kindly offered to the Council by the Young Salcombe Centre of
 - a. (a) the canvas made by children on 6 June 2024 of the view in June 1944 from Cliff House across the water with ships assembled for D-Day and
 - b. (b) the Coronation Tiles, and where they might be placed

13. ASSETS TRANSFER COMMITTEE TERMS OF REFERENCE

To consider amending the Terms of Reference for the Asset Transfers Committee by adding the following underlined words:

To take any further decisions, steps and actions, including (1) under the Town Clerk's Delegation of Authority which shall subsequently be ratified at a meeting of the Assets Transfer Committee and (2) without prejudice to the Town Clerk's Delegation of Authority, under delegation of authority by the Council to the Asset Transfers Committee, as the Assets Transfer Committee considers, acting properly, should be taken and decided to carry out due diligence with South Hams District Council and such third parties as the Assets Transfer Committee considers appropriate in connection with the possible transfer of land at The Berry, Salcombe by South Hams District Council to Salcombe Town Council, subject to Salcombe Town Council's powers, Standing Orders and Financial Regulations.

14. TOWN REGATTA DOG SHOW

To consider the Town Regatta's request to use The Berry for their dog show.

15. RNLI

To consider a request by the RNLI for help with parking for the RNLI shop volunteers

16. AUDIT DEADLINE

To ratify the extension of the audit deadline to 31st July 2024

17. ADVERTISING A-BOARDS

To consider the Council's policy on advertising a-boards

18. REPORTS



Please note that these are reports on attendance at meetings, representatives on public bodies/associations or working groups; no matter will be raised for the Council to consider apart from any matters to be added to the agenda for a future meeting.

- i) Mayor
- ii) Councillors (including leads of Working Groups and liaison for local organisations)
- iii) Clerk
- iv) HR & Staffing Committee
- v) Asset Transfer Committee
- vi) D-Day Committee

19. COUNCIL'S PRIORITY LIST

To review and consider Council's priority list.

20. FINANCE

- i) To receive invoices and payroll for approval and payment
- ii) To receive and approve finance report/bank reconciliation
- iii) To consider the adoption of the Scribe cemetery system
- iv) To consider changing the Office Administrator's Microsoft business basic licence (which costs £5.88 + VAT per month) to a standard licence at a cost of £12.36 + VAT per month.

21. EXCLUSION OF PUBLIC AND PRESS

To consider a resolution that in view of the nature of the business about to be transacted at agenda item 22 below it is advisable, in the public interest, that the public and press be temporarily excluded.

22. STAFFING

To discuss and consider staffing matters

23. NEXT MEETING

To resolve that the next meeting will be held on Wednesday 24th July 2024 commencing at 6.30p.m in the Council Meeting Room, Cliff House, Salcombe