



SALCOMBE TOWN COUNCIL

Dear Councillor,

You are summoned to attend the meeting of the Salcombe Town Council to be held in the Assembly Room, Cliff House, Salcombe at 6:30pm on Wednesday 28th February 2024.

NOTE – Councillors are reminded that if a matter has not been specified on the agenda no formally binding decision can be made on it.

SD Jones

Clerk to the Council

23rd February 2024

AGENDA

1. APOLOGIES

To receive and note

2. DECLARATIONS OF INTEREST

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest, in any matter must, withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent, whilst also considering if there had been any changes.

3. OPEN FORUM

- i) Members of the public are invited to attend and discuss matters relating to the parish; they are invited to speak for a maximum of 3 minutes unless directed by the chairman of the meeting.
- ii) To note matters raised in the open forum and consider any to be added to the agenda for a future meeting

4. TO RECEIVE VERBAL OR NOTE ANY WRITTEN REPORTS FROM COUNTY OR DISTRICT COUNCILLORS OR ANY REPRESENTATIVE FROM THE DEVON AND CORNWALL POLICE

Councillors are welcome to raise any questions they have and consider any matters raised to be added to the agenda for a future meeting.

5. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE TOWN COUNCIL MEETINGS:

- i) Wednesday 20th December 2023
- ii) Wednesday 24th January 2024

6. PLANNING & LICENSING APPLICATIONS

See Appendix February 2024 Planning

7. P3 SURVEY AND GRANT APPLICATION - PUBLIC RIGHTS OF WAY (PROW)

To consider the long-term maintenance of PROWs within Salcombe and to give the Town Clerk delegation of authority to complete DCC's grant application for 2024/25.

8. ANNUAL TOWN MEETING

To discuss and set the date of the Annual Town Meeting

9. SALCOMBE COMMUNITY ECONOMIC PLAN

To ratify Cllrs Andrew Reed, Craig Niven and Eoghan Grace being part of the Steering Group

10. CIVIC LUNCH AND CITIZEN OF THE YEAR

To discuss the format of the Civic Lunch and Citizen of the Year and potential dates for the event

11. MOLES

To discuss and consider the need for the removal of moles at The Berry at a cost of approx. £195 + £10 per mole for any subsequent moles caught after the first four.



12. DCC URBAN GRASS CUTTING PROGRAMME

To consider continuing with the delivery of DCC's urban grass visibility splay cutting for 2024/25; allocation from DCC for 24/25 will be £359.

13. COMMUNITY SURGERIES AT THE RUGBY CLUB

To consider the cost of £20 (cleaning fee) to hold community surgeries at the Rugby Club and future dates of these.

14. PSPO ORDERS AND LICENSING WORKING GROUP

To:

- i) Consider the current PSPO orders and if there are additional areas to be considered.
- ii) Consider the need for a Licensing Working Group, following Council's decision at September 2023's Town Council meeting to look further into this.

15. MORTUARY BUILDING

To consider:

- i) The additional repairs needed to the Mortuary Building, including but not limited to, loose roof tiles and rotten woodwork
- ii) The paying of the balance of £2,963.40 (incl VAT) to Heritage Preservation, which relates to the 10% of the overall total retained in lieu of a retention fee against latent defects.
- iii) If Salcombe Players use some of their own racking, would they be able to anchor these to the walls?
- iv) If a key safe can be installed rather than need for multiple keys to be made available?

16. SHDC GARDENING AND MAINTENANCE CONTRACT

To discuss and consider Salcombe Town Council's maintenance contract received from South Hams District Council for 2024/25 at a cost of £15,134.30+VAT.

17. UNREGISTERED LAND

To consider

- i) The reduction of the overgrown high hedge and vegetation situated on unregistered land in order to open up the Neighbourhood Development Plan registered public amenity view from the public bench area on Onslow Road.
- ii) Consider setting up a working group to look at unregistered land within Salcombe

18. SALCOMBE IN BLOOM

To consider advertising and convening an inaugural meeting for Salcombe in Bloom volunteers

19. 20 MPH SPEED LIMIT PROGRAMME EXPRESSION OF INTEREST 2024-25

To consider roads within Salcombe for a 20MPH speed limit and completing a self-assessment form to be submitted to DCC by 1st March 2024 in order for Salcombe to be considered for funding.

20. SUMMER BUNTING

To discuss and consider:

- i) The proposal to erect bunting around the town to mark the D-Day Celebrations, RNLI 200 years and the Town Regatta
- ii) The costs and purchase arrangements
- iii) The team to erect and dismantle bunting
- iv) The insurance arrangements
- v) A maintenance plan to address any damage caused by weather or vandalism
- vi) The proposal to annualise the above.



21. D-DAY

To consider:

- i) Actioning items listed under "Preliminary" in the document headed "Salcombe D-Day 80"
- ii) The events listed under "6th June 2024" in the same document, plus the "D-Day plan addendum" with modifications Council considers appropriate, to be part of the D-Day event run by the Council on Thursday 6th June 2024.

22. REPORTS

Please note that these are reports on attendance at meetings, representatives on public bodies/associations or working groups; no matter will be raised for the Council to consider apart from any matters to be added to the agenda for a future meeting.

- i. Mayor
- ii. Councillors (including leads of Working Groups and liaison for local organisations)
- iii. Clerk
- iv. HR & Staffing Committee

23. COUNCIL'S PRIORITY LIST & PREVIOUSLY AGREED ACTIONS

To review and consider Council's priority list and update Council on previously agreed actions.

24. FINANCE

- i. To receive invoices and payroll for approval and payment
- ii. To receive and approve finance report/bank reconciliation
- iii. To consider renewing the Town Clerk's SLCC membership for 2024/25 at a cost of £298
- iv. To consider the purchase of the noticeboard waiting to be returned, following the office refurbishment, at a reduced cost of £292.85 incl VAT.
- v. To review the contract with IT Workhouse

25. EXCLUSION OF PUBLIC AND PRESS

To consider a resolution that in view of the nature of the business about to be transacted at agenda items 26i) & 26ii) below it is advisable, in the public interest, that the public and press be temporarily excluded.

26. LEGAL

i) CLIFF HOUSE LEASE

To consider the Council's response to its solicitors in respect of the terms in leasing of its offices from Cliff House Trust Limited including the Council undertaking to pay Cliff House Trust Limited's legal costs in connection with the lease for the amount of £2,125 plus VAT plus disbursements of a maximum of £50

ii) BOUNDARY WALL

To discuss the rebuilding of a boundary wall within Salcombe

27. NEXT MEETING

To resolve that the next meeting will be held on Wednesday 27th March 2024 commencing at 6.30p.m. in the Assembly Room, at Cliff House.