

**Salcombe Town Council**

Appendix 7

**Bank Reconciliation**

**as at 18/12/23**

Opening Balance Per Balance Sheet	575382.88
Add Income	110499.86
Less Expenses	667175.20
Closing Balance Per Balance Sheet	<u>18707.54</u>

Balance Per Bank Statement	Treasurers Current A/c	500.00	
	Bus Bank Instant	<u>18207.54</u>	
			18707.54

Add Outstanding Credits

Less Unpresented Cheques		<u>0.00</u>
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Balance Per Closing Balance Sheet	<u><u>18707.54</u></u>
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0.00

Prepared by RFO: Sara Jones

Date: 18/12/23

Approved by: Mark Goodey

Date of TC Meeting: 20/12/23

CCLA ACCOUNT

<b>Date</b>	<b>Deposit</b>	<b>Withdrawal</b>	<b>Balance</b>
18 October 2023			£ -
16 November 2023	£ 250,000.00		£ 250,000.00
22 November 2023	£ 250,000.00		£ 500,000.00
01 December 2023	£ 15,000.00		£ 515,000.00

## Appendix 7

## Expenses Analysis

Year Ending 31st March 2024

Date	Supplier	Description	Invoice Number	Total	VAT	Staffing Costs		General Administration				Rent & Maintenance			Audit, Web & Training		Capital Purchases		
						Salaries & Pension	PAYE	Allotments	Stationery & Sundries	Postage	Rent & Insurance	Subscriptions	Payroll	Grounds Maintenance	Jubilee Gardens	Park & Ride	CCLA	Training	Equipment
Reported at Dec Meeting																			
22/11/23	CCLA	Payment to Public Deposit Fund		250000.00													250000.00		
29/11/23	R N Pearce	Wages		432.00		432.00													
	Peter Robinson	Wages		923.03		923.03													
	S D Jones	Wages		2492.04		2492.04													
	Cliff House Trust	Annual rent for original office	SI-1064	1869.23	311.54						1557.69								
	Cliff House Trust	Complimentary drinks for biz meet & greet	SI-1071	216.50	36.08														
	Miltons of Salcombe	Civic Lunch	KA00009	630.89	126.18														
	Cliff House Trust	Civic Lunch	SI-1068	1990.00	331.66														
	Green Bee	Repairs to Council Hall downpipe	INV-1414	85.50	14.25														
		Repairs to Redfern Wood's steps																	
	Heritage Preservation	To supply and fix guttering and downpipe - Mortuary	30700	3612.60	602.10														
	HMRC	PAYE		1731.61			1731.61												
	Krystal Hosting	Website domain hosting	1767210	132.00	22.00														
	Nest	Pensions		265.55		265.55													
	RBL Poppy Appeal	Poppy wreath	TBF12	20.00															
	P Robinson	Expenses - reimbursed - 14.80		0.00															
	Salcombe DIY	Keys for Mortuary building		14.80	2.47			12.33											
		Date stickers for Rem Service Rd closure sign																	
	S Jones	Expense - reimbursed - 270.60		0.00															
	Salcombe Yacht	HMS Magpie Reception		37.44															
	Post Office	Stamps		10.00						10.00									
	Various	Office supplies		20.46				20.46											
	Amazon	Office Supplies		202.70				202.70											
	Tally Ho	Bus for Park n Ride	45317	12006.20															
	SHDC	2nd installment for Cemetery, town and grounds maintenance	22268210	7567.15	1261.19								6305.96			12006.20			
	Cliff House Trust	Office services: Oct & Nov	SI-1066	864.20	144.03						720.17								
	Cliff House Trust	Office rent: Oct & Nov	SI-1065	2997.00	499.50						2497.50								
30/11/2023	Mason Accountancy Ltd	Payroll	1698	30.00	5.00							25.00							
12/01/2023	CCLA	Payment to Public Desposit Fund		15000.00													15000.00		
18/12/23	IT Workhouse	IT Support	10644	472.85	78.81							394.04							

