

APPENDIX 2

| Date of invoices due to be paid/requiring approval | Invoice Number | Company/Recipient     | Total Amount                                   | Includes VAT | Payment for  | Date of Town Council Meeting expenditure approved by Town Council  |
|--|----------------|-----------------------|--|--------------|--|--|
| 1st July 2023                                      | SI-1064        | Cliff House           | 1869.23  | Yes          | Annual rent 18/4/23-10/10/23   | Annual commitment  |
| 30th September 2023                                | 45317          | Tally Ho              | 12,006.20                                      | No           | Deficit to run Park n Ride   |  |
| 10th October 2023                                  | SI-1065        | Cliff House           | 17,982.00<br><i>TO BE PAID IN INSTALLMENTS</i> | Yes          | Annual rent 11/10/23-10/10/24  | TC August 2023   |
| 11th October 2023                                  | SI-1066        | Cliff House           | 5,185.20<br><i>AS ABOVE</i>                    | Yes          | Annual Service charge - 11/10/23-10/10/24  | TC August 2023   |
| 26th October 2023                                  | 22268210       | SHDC                  | 7,567.15                                       | Yes          | 2nd payment for gardening and maintenance contract                                 | Fixed contract with SHDC   |
| 29th October 2023                                  | 1414           | Green Bee             | 85.50  | Yes          | Temp fix of downpipes on Council Hall<br>Repair to woodland steps in Redfern Woods | Repairs under clerk's delegation of spending<br>Emailed re quote for downpipes for a sense check - which members agreed was fine |
| 2nd November 2023                                  | SI-1068        | Cliff House           | 1,990.00                                       | Yes          | Civic Lunch  | TC June 2023   |
| 8th November 2023                                  | 30700          | Heritage Preservation | 4014   | Yes          | Guttering on Mortuary Building   | March 2023   |

*W.D.*

|                    |          |                      |              |         |  |                                |
|--------------------|----------|----------------------|--------------|---------|--|--------------------------------|
| 12th November 2023 | -        | Royal British Legion | 20           | No      | Poppy Wreath   | Annual commitment              |
| 13th November 2023 | SI-1071  | Cliff House          | 216.5        | Yes     | Business meet & greet 8/11/23  | TC Sept 2023                   |
| 18th November 2023 | #1767210 | Krystal Hosting      | 132          | Yes     | Domain hosting   | Annual commitment              |
| 19th November 2023 | KA000009 | Kings Arms           | 630.89       | Yes     | Civic Lunch  | TC June 2023                   |
| 30/10/23           |          | Pete Robsinson       | 14.8         | Yes     | Reimbursement of expenses: keys for Council Buildings  | Clerks Delegation of Authority |
| Various            | Various  | Sara Jones           | 270.6        | Various | Reimbursement of expenses:<br>Subsistence- 12.96<br>Stamps - £10<br>HMS Magpie Reception - £37.44<br>Stationary - 7.50<br>Office Supplies - 202.70 | Clerks Delegation of Authority |
| 22/11/23           |          | CCLA                 | 250,000      | No      | Tfr to Public Sector Deposit Fund  | October TC meeting             |
|                    |          |                      | MAX OF       |         |  |                                |
| Total payments due |          |                      | £ 301,984.07 |         |  |                                |

Salaries to be approved by HR & Staffing Committee

CCLA Balance as at 21/11/23

Approved at Town Council Meeting: 22/11/23

£ 250,000.00

Auth signature:

Mayor

*Whitby*