



SALCOMBE TOWN COUNCIL

Dear Councillor,

You are summoned to attend the meeting of the Salcombe Town Council to be held in the Assembly Room, Cliff House, Salcombe at 6:30pm on Wednesday 24th January 2024.

NOTE – Councillors are reminded that if a matter has not been specified on the agenda no formally binding decision can be made on it.

SD Jones

Clerk to the Council

19th January 2024

AGENDA

1. APOLOGIES

To receive and note

2. DECLARATIONS OF INTEREST

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest, in any matter must, withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent, whilst also considering if there had been any changes.

3. OPEN FORUM

- i) Members of the public are invited to attend and discuss matters relating to the parish; they are invited to speak for a maximum of 3 minutes unless directed by the chairman of the meeting.
- ii) To note matters raised in the open forum and consider any to be added to the agenda for a future meeting

4. TO RECEIVE VERBAL OR NOTE ANY WRITTEN REPORTS FROM COUNTY OR DISTRICT COUNCILLORS OR ANY REPRESENTATIVE FROM THE DEVON AND CORNWALL POLICE

Councillors are welcome to raise any questions they have and consider any matters raised to be added to the agenda for a future meeting.

5. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE TOWN COUNCIL MEETINGS:

- i) Wednesday 20th December 2023

6. PLANNING & LICENSING APPLICATIONS

See Appendix Jan 24 P

7. HMS MAGPIE VISIT



To consider the format for HMS Magpie's visit (Saturday 9th – Monday 11th March 2024) and to set a budget.

8. WORKING GROUPS AND COMMITTEES

To:

- I) Review the remits of and membership of current working groups and committees
- II) Consider the following projects and if agreed, the Working Groups to lead on the projects, remit of these groups and budget:
 - a. Salcombe in Bloom
 - b. Welcome Sign
 - c. Well corner area (by The Victoria)
 - d. Park and Ride project to enable motorhomes to park in Bonfire Hill carpark
 - e. Summer Bunting
 - f. Mortuary Building: reflection area

9. 2024-25 BUDGET AND PRECEPT

To:

- I. Consider and agree the budget for 2024/25 along with any transfer of funds from earmarked reserves to offset against the budget and the creation/merge of earmarked reserves for any future projects
- II. Consider and agree how much the Council wants to retain as General Reserves
- III. Agree the precept for 2024/25

10. SALCOMBE'S COMMUNITY ECONOMIC PLAN

To consider:

- I. To consider membership of the Steering Group for Salcombe's Community Economic Plan.
- II. To consider extending the boundary map to include Malborough Parish and East Portlemouth.

11. COUNCIL VACANCY

To consider the next steps, if an election is not called, to fill the Council Vacancy.

12. GARDENING AND MAINTENANCE CONTRACT

Consider quote from SHDC for the gardening and maintenance contract.

13. PLANTERS FOR EMBER CLOSE

To consider and set a budget for the purchase of 4 planters and plants, to be placed in Ember Close, to prevent vehicles parking on double yellow lines and pavement.

14. SALCOMBE TOWN COUNCIL'S TPO APPLICATIONS: 3383/21/TPO AND 1771/21/TPO (dated Oct 2021)

To consider the requirements of the applications regarding the planting of trees; cost approx. £2,500

15. COLLABORATION WITH NEIGHBOURING PARISHES

Consider collaborating with neighbouring parishes, through their Town Clerk, Kathy Harrod on general maintenance, co-ordination of a lengthsman and a Road Warden Scheme.



16. REPORTS

Please note that these are reports on attendance at meetings, representatives on public bodies/associations or working groups; no matter will be raised for the Council to consider apart from any matters to be added to the agenda for a future meeting.

- i. Mayor
- ii. Councillors (including leads of Working Groups and liaison for local organisations)
- iii. Clerk – see Appendix 1
- iv. HR & Staffing Committee

17. COUNCIL'S PRIORITY LIST & PREVIOUSLY AGREED ACTIONS

To review and consider Council's priority list and update Council on previously agreed actions.

18. FINANCE

- i. To receive invoices and payroll for approval and payment
- ii. To receive and approve finance report/bank reconciliation
- iii. To consider subscribing to Table Builder Pro to help with the Council's website at a cost of \$59pa
- iv. Consider Maritime Museum's grant applications for 2022/23 and 2023/24

19. EXCLUSION OF PUBLIC AND PRESS

To consider a resolution that in view of the nature of the business about to be transacted at agenda item 20 below it is advisable, in the public interest, that the public and press be temporarily excluded.

20. SALCOMBE'S ASSETS

To consider a meeting between Salcombe Town Council and SHDC to discuss the transfer of assets from SHDC to Salcombe.

21. NEXT MEETING

To resolve that the next meeting will be held on Wednesday 28th February 2024 commencing at 6.30p.m. in the library at Cliff House.