



SALCOMBE TOWN COUNCIL

Dear Councillor,

You are summoned to attend the meeting of the Salcombe Town Council to be held in the Library, Cliff House, Salcombe at 5:00pm on Wednesday 20th December 2023.

NOTE – Councillors are reminded that if a matter has not been specified on the agenda no formally binding decision can be made on it.

SD Jones

Clerk to the Council

13th December 2023

AGENDA

1. APOLOGIES

To receive and note

2. DECLARATIONS OF INTEREST

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest, in any matter must, withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent, whilst also considering if there had been any changes.

3. OPEN FORUM

- i) Members of the public are invited to attend and discuss matters relating to the parish; they are invited to speak for a maximum of 3 minutes unless directed by the chairman of the meeting.
- ii) To note matters raised in the open forum and consider any to be added to the agenda for a future meeting

4. TO RECEIVE VERBAL OR NOTE ANY WRITTEN REPORTS FROM COUNTY OR DISTRICT COUNCILLORS OR ANY REPRESENTATIVE FROM THE DEVON AND CORNWALL POLICE

Councillors are welcome to raise any questions they have and consider any matters raised to be added to the agenda for a future meeting.

5. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE TOWN COUNCIL MEETINGS:

- i) Wednesday 25th October 2023
- ii) Wednesday 22nd November 2023

6. PLANNING & LICENSING APPLICATIONS

See Appendix Dec 23 P

7. PARK N RIDE 2024 SERVICE

To ratify the Park n Ride bus fare to match the 164 service:

Adult Single £1.45
Adult Return £2.20
Child Single £1.00



Child Return £1.45

8. DCC ON STREET PAY N DISPLAY PARKING

To ratify the Council's decision on the final points raised by DCC since November's Town Council meeting on DCC's on-street pay and display parking proposal, namely:

- No marked bays
- Fore Street (outside Boots): 30 mins free parking, maximum 1 hour
- Parking fees: £1 for the hour on Fore Street, outside Boots and £2 for 2 hours at all other proposed locations.
- North Sands: pay and display parking 6am – 10pm No waiting 10pm – 6am No Motor Caravans

To be noted that DCC have advised that there will be 'no return within 1 hour' in all locations.

9. WORKING GROUPS & COMMITTEES

To consider:

- i. Cllr David Higgins to join the Community Working Group
- ii. Cllr Jess Denny stepping down from HR & Staffing Committee and filling the vacancy of Deputy Chair

10. DELEGATION OF AUTHORITY TO TOWN CLERK

Consider giving Town Clerk Delegation of Authority to seek a decision from the Council when needing an urgent decision outside of meetings. This decision to be ratified at the following Town Council meeting.

11. MARITIME MUSEUM

To consider the Maritime Museum's request to borrow and display 5 ship badges on a long-term basis.

12. GARDENING AND MAINTENANCE CONTRACT

To consider quotes for the gardening & maintenance contract.

13. LEGAL

- i. Consider the Council Legal Advice Service offered by Tozers and retain them on an annual contract.

14. REPORTS

Please note that these are reports on attendance at meetings, representatives on public bodies/associations or working groups; no matter will be raised for the Council to consider apart from any matters to be added to the agenda for a future meeting.

- i. Mayor
- ii. Councillors
- iii. Clerk including report from the Commanding Officer of HMS Magpie
- iv. HR & Staffing Committee

15. COUNCIL'S PRIORITY LIST & PREVIOUSLY AGREED ACTIONS

To review and consider Council's priority list and update Council on previously agreed actions.

16. FINANCE

- i. To receive invoices and payroll for approval and payment
- ii. To receive and approve finance report/bank reconciliation
- iii. To consider the grant application from Salcombe Christmas Lights Committee for £500
- iv. To consider quotes for new payroll provider



- v. To consider the Council Building rent for the year 2022/23
- vi. To consider the cost of the purchase of a purple beech tree.
- vii. To consider paying the previously approved grant of £2K to Salcombe Rugby Club
- viii. To consider the budget for 2024/25 and setting of precept for 2024/25

20. NEXT MEETING

To resolve that the next meeting will be held on Wednesday 24th January 2024 commencing at 6.30p.m and the location of meeting.